Children and Young People Overview and Scrutiny Committee

3rd June 2014

Work Programme 2014/15

Recommendations

That the Children and Young People Overview and Scrutiny Committee:

- 1) Approves the updated Work Programme 2014/15 and the inclusion of additional areas of scrutiny activity or review;
- 2) Notes the arrangements for the Annual Work Programme event on 30th July 2014;
- 3) Notes the updates on the Transition of Mental Health Services Task and Finish Group and the Super Priority Areas Task and Finish Group;
- 4) Receives the invitation from the Adult Social Care and Health Overview and Scrutiny Committee to attend the meeting scheduled for 16th July 2014;
- 5) Notes the update on recommendations and actions previously agreed.

1.0 Work Programme 2014/15 and Annual Event, 30th July 2014

- 1.1 The updated Committee Work Programme for 2014/15 is attached at **Appendix A.** The existing Work Programme will be refreshed at the Annual Work Programme event which has been scheduled for all Overview and Scrutiny Committees on 30th July 2014, commencing 9.30 a.m. at Northgate House.
- 1.2 The programme for the event will be circulated in due course and will involve a café style approach that will allow all members in attendance to record their suggestions and priorities for the forthcoming year.

2.0 Briefing Notes

2.1 The following Briefing Notes have been circulated since the last meeting of the Committee:

- Care Quality Commission report regarding Coventry and Warwickshire Partnership Trust – 7th May 2014
- Early Years Commissioning 12th May 2014
- Schools Performance Dashboard 21st May 2014
- 2.2 Members are asked to consider whether they wish to undertake further scrutiny of any of the above topics.

3.0 Transition of Mental Health Services Task and Finish Group

- 3.1 The first meeting of the Task and Finish Group took place on 16th April 2014, at which the scoping document (attached at **Appendix B**) was considered and Councillor Peter Morson was selected as the Chair. There have also been a number of meetings between Ann Mawdsley (Democratic Services) and lead officers to ensure that the scope, stakeholders and focus of the Group are appropriate and that this work takes place parallel to the review of transitions (not mental health) that is currently being undertaken in respect of Transitions for Fair Access to Care Services and the work being done by the CAMHS Redesign Project Board.
- 3.2 The Group's next meeting has been scheduled for 6th June 2014 to consider existing services in respect of transitions, CAMHS, mental wellbeing and the direction of travel generally.

4.0 Super Priority Areas Task and Finish Group

- 4.1 At the last meeting, the Committee agreed to appoint a Task and Finish Group to undertake a review of the Super Priority Area policy for schools admissions arrangements. The Group held its first meeting on 12th May 2014 to complete the scoping document, which is attached at **Appendix C** and Cllr Clive Rickhards was appointed as Chair.
- 4.2 The Group's next meeting has been scheduled for 2nd June 2014 to consider background information, in particular the Admissions Code, Adjudicators Report, examples of other authorities' admissions criteria, and a briefing note with regard to Rugby West Super Priority Area.

5.0 People Group – Local Account

5.1 The County Council produces an annual Local Account to outline the work of the Adult Social Care department. The Local Account explains how much the Council spends, what it spends money on, what it is doing and future plans for improvements. It is therefore a valuable means of reporting back to local people on performance and is a key engagement and accountability mechanism to the public and a useful way of informing self-improvement activity locally.

- 5.2 Previous Local Accounts have been received by the Adult Social Care and Health OSC to monitor performance in respect of adult social care; however, the 2013/14 Local Account now includes information in respect of children's services and therefore it is now important to engage the Children and Young People OSC in the consideration of this report.
- 5.3 An additional meeting of the Adult Social Care and Health OSC has been scheduled for 16th July 2004 (commencing 10.00 a.m.) at which the Local Account will be considered. The Chair has invited members of the Children and Young People OSC to attend the meeting to listen to and participate in the discussion for the Local Account item on the agenda.

6.0 Recommendations and Action Plan

6.1 Attached at **Appendix D** is a document which will help the Committee to keep track of recommendations and requests that it has made. The document will be regularly updated and presented to each Committee meeting, so that members can track progress and determine whether any further action is required.

7.0 Dates of Future Meetings

- 7.1 Future meetings of the Committee have been scheduled for 10.00 a.m. on the following dates:
 - 2nd September 2014
 - 4th November 2014
 - 6th January 2015
 - 7th April 2015

Appendices:

Appendix A – Work Programme 2014/15

Appendix B – Transition of Mental Health Services Task and Finish Group, Scoping Document

Appendix C – Super Priority Areas Task and Finish Group, Scoping Document

Appendix D – Recommendations and Actions 2014/15

	Name	Contact details
Report Author	Georgina Atkinson	georginaatkinson@warwikshire.gov.uk
Head of Service	Sarah Duxbury	sarahduxbury@warwickshire.gov.uk
Strategic Director	David Carter	davidcarter@warwickshire.gov.uk
Portfolio Holder	Councillor Kam Kaur	cllrkamkaur@warwickshire.gov.uk

1 Item	Report detail	Date of last report	Date of next report
Questions to the Portfolio Holders / Forward Plan	Report which includes Forward Plan decisions relevant to the remit of the Committee. (Georgina Atkinson)	N/a	* Standing item for every meeting
Priority Families Initiative	 The Council has identified more than 900 of the hardest to help families who will be targeted for intervention by the programme. More than 400 families are already being worked with and the scheme remains on track to meet the local authority's target of turning around 805 families in the County by April 2015. Areas to consider: How many families are involved and how are families identified? How will it make a difference? How has it made a difference so far? What funding is available to support this initiative? Where are Warwickshire in comparison to other authorities? What have been the key challenges and issues? Is the Council on track to achieve the April 2015 target? How does the initiative link with the Child Poverty Strategy and the support provided by Children's Centres? How is the initiative being monitored and evaluated? How will be programme be sustained beyond 2015? (Nick Gower-Johnson) 	N/a	3 rd June 2014
Educational Provision for 14-19 Year Olds	To examine the developments being made to address skills shortages and ensure children and young people have the opportunities and support needed to develop the employability and life skills they need for the future employment. Areas to consider: • What provision and support is available to young people (either in schools, by the youth support service or other methods) to develop life skills? • Are the development of life skills and employability skills included as part of the	N/a	3 rd June 2014

1 Item	Report detail	Date of last report	Date of next report
	 school curriculum? How are young people prepared for the world of work? What initiatives have been implemented and how effective have they been? What support is provided by sixth forms, colleges and other further education providers? Do schools work in partnership with local businesses on developing life skills for young people and the skills needed for employment? Has an Employability Charter been developed and promoted within Warwickshire? If so, what has been the impact of its development so far? What is the involvement of the CWLEP/City Deal and how will it impact on skills shortages and developing employability skills? How are the views of children and families sought on current provision and how do they feed into future service provision/development? Impact of Raising the Participation Age from Summer 2015. Once the Committee has received the initial report, it will consider if any further review work (possibly via a Task and Finish Group) is required. (Yvonne Rose, Sarah Bradwell, Sophie Thompson) 		
Child Poverty Strategy	The Committee to monitor the implementation of the Strategy through the action plan to ensure actions and developments are being achieved on target and are making a difference. Areas to consider: • Outline of the national context, nature of Child Poverty and eradication by 2020. • Has the final strategy been approved? What are the timescales involved? • Review the action plan and monitor progress against it. • How effective is partnership working in the delivery of actions? • What outcomes are expected as a result of the strategy?	N/a	3 rd June 2014

1 Item	Report detail	Date of last report	Date of next report
	 How have the views of children and families been sought and fed into the strategy? How does the Strategy link to the Priority Families Initiative? (Bill Basra) 		
Implications of the Budget	Funding reductions over the next four years could potentially result in unmanageable demand. How will this be addressed, in terms of the delivery of key projects? The Committee to monitor how this will be addressed within a reduced budget, in order to sustain statutory requirements and meet the Corporate Ambitions. May be a verbal update – Wendy to advise closer to the time. (Wendy Fabbro)	N/a	3 rd June 2014
Integrated Disability Service	To receive a verbal report on the public consultation and the service offer to residents. (Adrian Wells)	2 nd April 2014	3 rd June 2014
Head of Learning and Achievement	To receive a verbal report from the new Head of Service regarding their future priorities and plans for the service. (Nigel Minns)	N/a	3 rd June 2014 – TBC
Scrutiny Action Plans	To receive an update on recommendations previously submitted and subsequently agreed (or noted) by Cabinet in respect of the following: • Academies and Free Schools (Claudia Wade – to confirm other officers) • Children's Centres (Barbara Wallace)	22 nd January 2014	2 nd September 2014
Super Priority Areas Task and Finish Group	To receive the report and recommendations of the Task and Finish Group. (Sally Baxter)	2 nd April 2014	2 nd September 2014

1 Item	Report detail	Date of last report	Date of next report
Vulnerable Children Strategy	Consideration of the draft Strategy, which incorporates the 'Narrowing the Gap' objectives. (Nigel Minns)	N/a	2 nd September 2014
Joint Strategic Needs Assessment	There will be a full review of the JSNA in 2015, focusing on the last three years work/products. The update is to be presented to the Health and Wellbeing Board in May (2014) and will cover the current 5 themes and 10 topics. It is recommended that a joint meeting with the ASC&HOSC is held towards the end of the year (October/November) to consider the review. (Georgina Atkinson / Ann Mawdsley)	N/a	Additional single item meeting in Oct/Nov – date TBC
Performance of Warwickshire C&YP in National Tests and Examinations	To consider the annual report on school attainment. Primary school data available by January and Sixth Form data by March. Headline data to go to members in November, what is the value added. Final data really available in June. (Nigel Minns)	6 th November 2013	4 th November 2014
Area Behaviour Partnerships	To consider an annual update on the progress of the ABPs, focusing on the performance, how any issues with underperformance have been addressed and what the impact of performance has been on young people. (Steve Pendleton)	6 th November 2013	4 th November 2014
All Age Autism Strategy	To consider an update on the Delivery Plan, the achievement of key outcomes and the three recommendations from the Chair & Spokes. (Lisa Lissaman) Add to F Plan.	N/a	4 th November 2014
Children's Centres Service Delivery Outcomes	To undertake the Committee's previous recommendation for the Children's Centres Select Committee: That the Children and Young People Overview and Scrutiny Committee and the Health	23 rd August 2013	6 th January 2015

1 Item	Report detail	Date of last report	Date of next report
	and Wellbeing Board monitors the key service delivery outcomes, as defined by the Learning and Achievement service, and the extent to which these are achieved by the Children's Centre providers.		
	The Committee to receive a performance report in order to monitor outcomes. First update to include detail regarding the award of the contract and the key service delivery outcomes that have been set. (Barbara Wallace / Kate Harker)		
Performance of the Independent Reviewing Service	To consider a report on the impact on young people of the performance of the Independent Reviewing Service and the application for a Market Forces Supplement for IRO salaries. (Jenny Butlin-Moran)	22 nd January 2014	6 th January 2115
NEETs Update Report	The Committee to consider an annual update, with reference to statistical neighbours, looked after children, the legacy of pupil referral units and like to apprenticeships and work experience, with reference to the work of the Coventry and Warwickshire LEP in this area. (Sarah Bradwell)	22 nd January 2014	6 th January 2015
Adoption Process and Scorecards	To receive an update on the implementation of changes to the adoption process, including the impact of the Government Adoption Action Plan. (Brenda Vincent)	2 nd April 2014	7 th April 2015
Primary Inclusion Support Groups	The Committee to consider an annual report on the Primary Inclusion Support Groups to include the experience gained of transport issues and how these have been resolved. (Pat Tate / Graham Pirt)	2 nd April 2014	7 th April 2015

1 Item	Report detail	Date of last report	Date of next report
Childcare Sufficiency Assessment	To consider the annual report (prior to approval at Cabinet) on how the Council is meeting its duty to secure sufficient childcare. (Diana Spragg) Possible Select Committee approach – requires further discussion at Chair & Spokes (then add to Forward Plan)	N/a	7 th April 2015 – TBC *discuss at future Chair & Spokes
Transition of children to adult mental health services	Report of the joint Task and Finish Group with the OSC, Adult Social Care and Health OSC and Health Watch to review the transition of children to adult mental health services. (Clls Fowler and Hicks representing the OSC) (Ann Mawdsley)	Agreed by OSC – 22 nd January 2015	26 th September 2014? Tbc
Mental Health Service Provision for Children in Schools	Possible joint Task and Finish Group with Adult Social Care and Health – needs further discussion with Chair and Wendy Fabbro. Request that School Governor representatives be invited to participate in that review. (Georgina Atkinson)	Raised by OSC – 22 nd January 2015	TBC
Organisational Health Report 2014/15	Quarterly report to scrutinise the performance management of services that fall within the remit of Committee. (Georgina Atkinson)	22 nd January 2014	TBC

Briefing Notes

Item	Briefing Note detail	Date requested	Date circulated
Role of the Director of Children's Services	To assess the robustness of arrangements in place for the dual role of the Director of Children's and Adult Services. To include minutes of the Warwickshire Safeguarding Boards who also monitor this arrangement. (Wendy Fabbro)	13 th January 2014	
Children & Families Bill 2013 and SEND Reforms	To consider an update on the implications and changes arising from the implementation of the Children and Families Bill 2013 and the Special Educational Needs and Disability (SEND) reforms. (Jayne Mumford)	2 nd May 2014	
School Improvement Team	To consider the findings of the internal audit review of the School Improvement team. (Claudia Wade to confirm)	27 th January 2014	
Warwickshire Education Services (WES) – Trading Update	To assess the progress of WES and the competitiveness of the LA's offer to schools. (Pat Tate)	Request for June 2014	
Schools Dashboard Report	Includes KPIs for schools, i.e. number of children attending 'good' schools. (Wendy Fabbro)	2 nd May 2014	21 st May 2014
Review of Threshold Document	Briefing note regarding the review of the document which focuses on the threshold for children and/or families requiring social care support. (Wendy Fabbro)	2 nd May 2014	

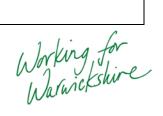
Universal Free School Meals	First briefing note provided in January 2014 – request update on the latest position, particularly around the County Caterers Implementation Plan, the readiness of schools for September and arrangements for those schools who do not have any catering provision.	2 nd May 2014	
Coventry & Warwickshire Partnership Trust	Briefing notes regarding the recent Care Quality Commission report.	2 nd May 2014	7 th May 2014

Appendix B

Transition of Mental Health Services Task and Finish Group Scoping Document

Review Topic (Name of review)	Transition of Mental Health Services Task and Finish Group
Task and Finish Group Members	Children & Young People OSC Cllr Bob Hicks Cllr Peter Fowler Adult Social Care & Health OSC Cllr John Beaumont Cllr Peter Morson
Co-option of District and Borough members (where relevant)	A member of Healthwatch will be co-opted onto the Group. To be discussed.
Key Officers / Departments	David Soley Becky Hale Adrian Wells Peter Hatcher Kate Harker Doris Sheridan Charlotte Gath Andrew Sjurseth Jo Davies
Lead Scrutiny Officer	Ann Mawdsley
Relevant Portfolio Holder(s)	Councillor Heather Timms – Children and Schools Councillor Jose Compton – Adult Social Care Councillor Bob Stevens - Health
Relevant Corporate Ambitions	The health and wellbeing of all in Warwickshire is protected
Type of Review	Task and Finish Group
Timescales	6 months
Rationale (Key issues and/or reason for doing the review)	The Committees have agreed to appoint this Task and Finish Group in response to a concern that was raised by the Warwickshire LINk Project Report – Giving Young People a Voice in Health and Social Care, which identified that there were inconsistencies in the transition of young people from CAMHS to adult mental health services and that "high quality service provision at the point of transition increases the likelihood of young people developing their full potential, including good overall well-being and staying engaged with education, employment or training. This is associated with improved mental health and increased resilience for transition to adulthood".





	 The key issues raised focused on the following areas: Information-sharing to parents/carers and individuals about future service provision beyond 16 years of age. Communication between various key agencies Procedures and arrangements affecting parents/carers. Carers assessments – how these are being offered. The need for a clear pathway for the transition between services.
Objectives of Review (Specify exactly what the review should achieve)	A full assessment of the issues that have been identified, in order to understand the source of the problem and consider options for improvement.
Scope of the Topic (What is specifically to be included/excluded)	Include The following is included in the scope of the review: • The interface between different services • A focus on Mental Health, including Learning Disabilities. • Mental Health wellbeing services • Information on available services • Information and support through transition from children and young people to adult services Excluded The following falls outside the scope of the review: • Tier 4 services provided by CWPT (specialist services)
How will the public be involved? (See Public Engagement Toolkit / Flowchart)	Interest groups, such as Family Voice Warwickshire, New Ideas and Children's Centres will be invited to submit their views. How this is managed effectively will be discussed with HealthWatch.
What site visits will be undertaken?	To be discussed, if necessary.
How will our partners be involved? (consultation with relevant stakeholders, District / Borough reps)	The following partners will be involved: CCGs Schools Coventry and Warwickshire Partnership Trust
What primary / new evidence is needed for the scrutiny? (What information needs to be identified / is not already available?)	What strategies are in place What emphasis is placed on mental health wellbeing services by CCGs, and how were these communicated to parents/carers





What secondary / existing information will be needed? (i.e. risk register, background information, performance indicators, complaints, existing reports, legislation, central government information and reports)	 Data on the number of young people with mental health and emotional issues how many of these were met through universal services, how many received targeted services, and what was being done to support LAC? What were the SDQ (Strengths and Difficulties Questionnaires) scores for these young people? Benchmarking evidence – possibly Bedfordshire CCG who have developed an Emotional health and wellbeing strategy.
Indicators of Success – (What factors would tell you what a good review should look like? What are the potential outcomes of the review e.g. service improvements, policy change, etc?)	Timely information that ensures individuals and parents/carers understand the transition between mental health services and are fully aware of mental health wellbeing services that are available. A directory of services available for mental wellbeing.
Other Work Being Undertaken (What other work is currently being undertaken in relation to this topic, and any appropriate timescales and deadlines for that work)	Budget savings – how will an budget reductions from 2014/15 onwards affect the service? Transition Board Review





Appendix C

Super Priority Areas Scoping Document

Review Topic (Name of review)	Super Priority Areas
Task and Finish Group Members	Cllrs John Whitehouse, Cllr Clive Rickhards, Cllr Wallace Redford, Cllr Maggie O'Rourke
Co-option of District and Borough members (where relevant)	Chris Smart
Key Officers / Departments	Nigel Minns, Craig Pratt, June Maw, Colette Naven-Jones
Lead Scrutiny Officer	Sally Baxter
Relevant Portfolio Holder(s)	Cllr Heather Timms
Relevant Corporate Ambitions	From the One Organisational Plan: Our economy is vibrant, residents have access to jobs, training and skills development. - Our young people are supported to meet their needs and aspirations
Type of Review	Short-life task and finish review
Timescales	Commence 12 th May 2014 Complete 2 nd September 2014 – Meeting of Children and Young People Overview and Scrutiny Committee
Rationale (Key issues and/or reason for doing the review)	Requested by the Children and Young People Overview and Scrutiny Committee to inform consultation on school admission arrangements for 2015/16
Aim	To undertake a task and finish review to examine the principle and feasibility of the establishment of super priority areas across the urban areas of Warwickshire with an initial focus on the Warwick and Leamington Areas.
Objectives of Review (Specify exactly what the review should achieve)	 To gather evidence from a range of sources. To produce a report based on the group's findings To develop recommendations for consideration by the Children and Young People Overview and Scrutiny Committee with a view to these being conveyed to Cabinet.





	Include
	The following is included in the scope of the review:
	- Local authority maintained primary schools (Junior and Primary)
Scope of the Topic (What is specifically to be	Excluded The following falls outside the scope of the review:
included/excluded)	- Secondary schools
	- Schools in rural areas - Schools not under local authority control
	- Special schools
How will the public be	Ellie Costello, Siblings at the Same School
involved? (See Public Engagement	School Governors Schools and parents
Toolkit / Flowchart)	General parents
What site visits will be	None
undertaken?	
	Partners to be invited to evidence gathering meetings. If appropriate members will visit partners.
	Partners include:
	 Headteachers either individually or via Consortium Chairs Consultation of statutory consultees.
How will our partners be involved? (consultation	WCC invitees include:
with relevant stakeholders, District / Borough reps)	- School Admissions Team - Portfolio Holder - Conjunt management (Niggal Minne and Wands Fabbre)
	Senior management (Nigel Minns and Wendy Fabbro)Transport and Highways (Margaret Smith)
	Public Invitees include:
	Siblings at the Same School Parents
How will the scrutiny	
achieve value for money for the Council / Council Tax payers?	By examining the principle behind the establishment of super priority areas a clear decision can be made whether this approach should be implemented.
What primary / new evidence is needed for	
the scrutiny?	Meetings/interviews with witnesses
(What information needs to be identified / is not already available?)	





What secondary / existing information will be needed? (i.e. risk register, background information, performance indicators, complaints, existing reports, legislation, central government information and reports)	School Admissions Code Adjudicators Report Briefing note on rationale behind Rugby SOA Statistics regarding: - Sibling applicants - Levels of acceptance - Refusals (and in-area) Modelling of the 50 unsuccessful siblings Pupil number forecasts Details of the appeals process Admissions criteria in other areas Policies of other admissions authorities
Indicators of Success – (What factors would tell you what a good review should look like? What are the potential outcomes of the review e.g. service improvements, policy change, etc?)	Completion of report and development of recommendations that are agreed for implemented by Cabinet. Increased level of satisfaction by parents/cares and schools with admissions policy.
Other Work Being Undertaken (What other work is currently being undertaken in relation to this topic, and any appropriate timescales and deadlines for that work)	Officers in School Admissions constantly managing process.





Recommendations and Actions raised by Children and Young People Overview and Scrutiny Committee 2014/15

Date raised by the OSC	Recommendation / Action	Lead Member / Officer	OSC Update	Progress Notes
2 nd April 2014	Early Years Commissioning – Chris Lewington undertook to circulate a briefing she had prepared to members of the Committee, which would include details of future savings plans.	Chris Lewington	3 rd June 2014	COMPLETED Briefing notes circulated to members 12 th May 2014
2 nd April 2014	Warwick Super Priority Area – June Maw undertook to check whether a response to the consultation had been received from the Warwick Transport Strategy Group.	June Maw	3 rd June 2014	COMPLETED June Maw has confirmed that no consultation response was received from this group.
22 nd January 2014	Hugh Disley, Head of Early Intervention, agreed that the page would be amended to include the full list of youth and community centres, with web links to the full youth other in each area.	Hugh Disley	2 nd April 2014	Hugh Disley has advised: The directive that we have is that services provided by/funded by WCC have their provision details on our webpages and others, such as community and voluntary groups have their provision details on Warwickshire Direct. As Targeted Support for Young people no longer have the remit for universal youth provision, information in respect of current voluntary or other youth services would need to come from Localities & Communities; we have requested that Warwickshire Direct contact WCVYS for the information required. The onus would then be on the individual groups to update and maintain their information on Warwickshire Direct.

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		We will provide a link from the WCC web page to the Warwickshire Direct webpage.
		Further request from Cllr Whitehouse: "The role of the WCC web site to signpost young people to their nearest provider, whether WCC or independently run, and this is best done by a single web page listing all providers. In the case of non-WCC providers, the page could provide a simple web link to the provider's own web site; hence there would be no ongoing maintenance burden on WCC. Please reconsider."
		Update from Hugh Disley: E-Services has developed web pages to publish information on WCC youth centres and service provision within the districts and boroughs. The Lillington page is in place - www.warwickshire.gov.uk/lillingtonyouthcentre - but we are still awaiting content from the other area managers in order to populate their respective pages.
		E-Services are ready to implement as soon as information on these youth-focused facilities and services becomes available. (Targeted Youth Support is actively chasing them for their information.) Alongside the work that E-Services are doing on the WCC webpages, the following is being carried out in relation to the Warwickshire Directory:
		 Create a new section under Family and Parenting called 'Support for Young People'.

Recommendations and Actions raised by Children and Young People Overview and Scrutiny Committee 2014/15

				 Update some of the existing records on the Directory to populate this new section - 132 records. Liaise with colleagues to identify other provision which isn't currently on the Directory.
22 nd January 2014	Request that the Committee have sight of the County Council's response to the letter that was submitted to the Chief Executive and the Leader of the Council by the Chair of Governors at Kenilworth Children's Centre and Nursery.	Hugh Disley / Claudia Wade	2 nd April 2014	Letter circulated to the Committee by email – 13 th March 2013. Further request for clarification raised by Cllr Whitehouse re: 1) Informal comments raised by some providers; 2) A clear statement of WCC's own policy position? Do we "value the expertise of EYTCs" or not?; and 3) What is WCC doing to utilise Nursery schools/classes to the full for the benefit of the whole of early years education across the county, and to ensure the sustainability of the EYTCs for the future?